

Methamphetamine Prevention Network  
Leadership Council Meeting  
Minutes  
September 12, 2007  
Royal Scandinavian Inn 1:00 pm - 4:00 pm

**Members In attendance:**

Kenneth Bambrick (Santa Barbara Regional Narcotic Task Force), Todd Burnett (Santa Ynez Valley Coalition), Judge Rogelio Flores (Superior Court), Kathy Gallagher (Santa Barbara County Social Services Department), Nancy Gottlieb (Santa Barbara County ADHMS), Eric Hanson (Santa Barbara Fighting Back), Susan Klein-Rothschild (Santa Barbara County Public Health Department), Teresa Menchaca (Santa Maria Valley Fighting Back), Alice Patino (Santa Barbara County - Joni Gray's Office), Amy Ratliff (People Helping People/ Santa Ynez Valley Coalition), Kevin Smith (Lompoc Recovery Task Force), Carolyn Wood (Carpinteria Cares for Youth).

**Guests:**

Sylvia Bernard (Good Samaritan Services), Jayne Brechwald (Alcohol & Drug Advisory Board, Zandra Cholmondeley (County Executive Office), Merith Cosden (UCSB), Walker Dearth (First Five of Santa Barbara), Dick DeWees (Lompoc City Council), Sandy Fahey (Santa Barbara County ADHMS), Lisa Gilbert (Santa Barbara County ADHMS), Dr. Harold Ginsberg (Retired Psychiatrist, Santa Barbara County ADHMS) Paula Ginsberg (Retired RN, Santa Barbara County ADHMS), April Howard (Santa Barbara County ADHMS), Penny Jenkins (Santa Barbara Fighting Back/CADA), Bob Lowry (Santa Barbara Police Department), Mary Lynes (Volunteer), John MacKinnon (District Attorneys Office), Tom Mathews (Alcohol and Drug Advisory Board), Bob Murphy (Community Member), Dean Palus (People Helping People), Jim Rohde (Alcohol and Drug Advisory Board), Kevin Silk (City of Carpinteria), Patricia Stewart (Santa Barbara County Probation Department), Tona Wakefield (Alcohol & Drug Advisory Board), and Pat Wheatley (First Five of Santa Barbara).

**Staff:**

Thom Allena (Consultant), Heather Gardner (Santa Barbara County Social Services Department), Lisa Garrison (Santa Barbara County Social Services Department), Bob Montgomery (Consultant), Rosie Rodriguez (Santa Barbara County ADHMS), Nancy Vasquez (Consultant).

**I. Introductions/Announcements:**

Teresa Menchaca opened the meeting at 1:15 p.m. Introductions were done by the Leadership Council members, guests and staff.

Kathy Gallagher, Executive Sponsor of the Methamphetamine Prevention Network welcomed the Council members and guests. She introduced the individuals who will support the Methamphetamine Prevention Network, including the Leadership Council and its four task forces. They included: Nancy Gottlieb, Interim Division Chief, ADMHS - Project Director; Thom Allena, Consultant – Project Facilitator; Nancy Vasquez, Consultant - Project Manager, Heather Gardner, Departmental Analyst, Social Services – Task Force Coordinator, and Bob Montgomery, Consultant - Task Force Facilitator. Lisa Garrison, from the Social Services Department and Rosie Rodriguez, from Alcohol, Drug & Mental Health Services, will provide clerical and general support. Ms. Gallagher announced that one or two additional facilitators were pending to help support each of the task forces and stated that all staff and consultants on this project are part time and work on other projects for their departments.

Thom Allena, Project Facilitator, shared the Ground Rules, Shades of Agreement, and a hand-out on Roberts Rules of Order as tools for managing meetings. He stated that the Leadership Council meeting would be following the protocols of the Brown Act. A

request was made to provide a superstructure of County Departments as it relates to the meth project.

## **II. Old Business:**

*A. Web Survey Results:* April Howard, Departmental Analyst from ADMHS, explained the results of the Council Structure Survey. Attendees of the last Leadership Council meeting on June 29<sup>th</sup> were asked to participate in an on-line survey to determine the membership of the Leadership Council. Three options were given: the first option was having a 21 voting member; the second option was a 29 voting member; and the third option was a 36 voting. Ms Howard announced that Proposal 1 received the most votes, confirming membership of the Leadership Council.

*B. Network Organizational Structure:* Thom Allena introduced the handout, Methamphetamine Prevention Network Organizational Chart. The purpose of entire Network is to move the strategies formed at the summit into action and implementation. This will occur through the Leadership Council, which will establish directions, set priorities, assess progress, set new strategies, and advocate for additional resources. Network Support will be provided by the staff and consultants assigned to the project. The Executive Committee will oversee the Leadership Council. Three task forces- Educated Communities and Professionals, Meth-Free Individuals, Families and Children, Safe Neighborhoods will be tasked with developing action plans for each of the strategies developed at the Summit and the fourth task force, Outcome and Evaluation, will be tasked with developing indicators for the monitoring of the Networks progress.

*C. Welcome New Leadership Council Members/ Establish a Quorum:* Teresa Menchaca led a conversation with the Council regarding membership. Several comments were made, including:

- Not all members have been identified from the community coalitions.
- Lompoc Recovery Task Force-will identify their third representative within three weeks.
- Carp Cares will know by Sept 26 who their two additional representatives will be.
- Patti Stewart asked how many votes are needed for a quorum. Thom Allena shared that a quorum consists of 50% +1, so 11 members are needed.
- Judge Flores asked that members be conscious of making the Leadership Council culturally diverse; the Leadership Council should represent the demographics of the county.
- Santa Maria Valley Fighting Back has a third member, but that person was not able to attend the meeting.
- A few individuals were standing in for their member: Penny Jenkins attended for Shereen Khatapoush and Patti Stewart attended for Georgina Duran-Conn.

*D. Approval of Minutes:* Following the discussion regarding membership, it was determined that the Council had a quorum present.

***MOTION: Chair Menchaca asked for a motion to approve the June 29, 2007 minutes. The motion was seconded by Alice Patino and carried unanimously.***

## **III. Public Comment**

Thom Allena announced that time was allotted on the agenda to allow for any comments from the public. No comments were made by the public.

## **IV. New Business**

### *A. Discussion & Action Items*

*1. Voting in new members:* Thom Allena facilitated a discussion with the Council regarding the voting in of any new members to the Council. Comments included:

- Should a person in recovery or family member be part of this council? A member responded by stating there are Council members in recovery and/or a family member.
- Having an Advisory Board member on the Leadership Council was raised. The response was to keep with the survey results.

- Thom Allena suggested that if the Council wanted to change the membership, then the Leadership must vote for that change.
- Susan Klein-Rothchild suggested that the Council reach out to those that are not fully represented to make sure they are in the task forces.
- The issue of the Leadership Council addressing only Meth or other drug issues as well was raised. Some felt that the Council should expand to other drugs, and some felt the Council should remain focused on meth only.
- Council member suggestions regarding membership included:
  - Keeping ex-officio members involved (CEO's office, the Perinatal Task Force, City Council members, Pacific Pride, the Pastoral Associations, Office of Education, and the medical community). It was suggested that the task forces integrate them into their committees.
  - Reaching out to the NCAACP (National Association for the Advancement of Colored People) and the Hispanic Chamber of Commerce, business, and foundations.
  - People that are missing at the table may be accounted for in the community coalitions.
  - Non law enforcement people need to know the different trends and why things changed. He shared that there are few meth labs, that certain laws and actions are changing the drug cartels on how they are making/trafficking meth.

Following the discussion about additional members, the Chair asked to acknowledge the Council members present. They included: Teresa Menchaca, Alice Patino, Kevin Smith, Amy Ratliff, Todd Burnett, Eric Hanson, Carolyn Wood, Nancy Gottlieb, Kathy Gallagher, Susan Klein-Rothschild, Judge Flores, and Ken Bambrick. Teresa Menchaca, Co-Chair, following recognition of the twelve Leadership Council members present, announced that a quorum was established. Teresa Menchaca advised the LC, that the 12 present Leadership Council members needed to be approved, in order for official business to be conducted. It was also suggested that those members that are not present today will be officially voted in when present at a subsequent meeting.

***MOTION: Judge Flores made a motion to form the 12 member Council present. Alice Patino seconded the motion and the motion carried unanimously.***

2. *Prioritize and Vote on Summit Recommendations:*

a. *Timeline of Progress Regarding Methamphetamines:* Nancy Gottlieb shared the above titled handout with Council members. The purpose of the handout was to inform the Council of the significant amount of work occurring since the Summit in December, 2006, particularly by the community coalitions and county departments involved in methamphetamines. Nancy added a few things that were not listed in the handout, including that the Leadership Council will have a website, [www.stopmethinsbc.org](http://www.stopmethinsbc.org) and Good Samaritan's weekly radio show on recovery. Judge Flores added that at 10am on Sept 29, 2007 the march on recovery would end at Good Sam. Patti Stewart mentioned that Dr. Carrick Adam is a pediatrician working with institutions and educating the juveniles. Also announced were the Drug Free Communities awards/grants to Santa Ynez Valley Alcohol & Drug Coalition and Santa Maria Valley Fighting Back.

Thom Allena invited the Council members to participate in a prioritization activity regarding the recommendations from the Summit. The following prioritization is what resulted:

*Educated Communities and Professionals:*

1. Employ multidiscipline, culturally relevant evidence-based education and mobilization strategies to promote social norms that discourage use and increase awareness of the dangers of meth use among all age groups.

2. Use public education and media strategies coordinated around one clear anti-methamphetamine theme to increase the public's knowledge of the nature and scope of the problem.
3. Inform communities about the circumstances that lead to meth use and how to recognize the symptoms.

*Meth-Free Individuals, Families and Children*

1. Establish a one-stop transitional Housing Recovery Program to ensure that the services and supports needed to obtain and maintain recovery are present where the individuals and families need it most-where they live.
2. Develop a Meth Response Team to address individuals, children and families utilizing a timely, multidisciplinary approach to service delivery.
3. Establish a Legislative Liaison or Committee which would seek legislative changes to remove barriers to services and fiscal resources that help individuals obtain and maintain a meth free lifestyle.

*Safe Neighborhoods*

1. Establish a grant coordinator to pursue and manage grants.
2. Continue the efforts of the Jail Overcrowding Task Force to identify and implement alternatives to jail.
3. Partner with local business and media to disseminate education
4. Pursue the State Prisoner Re-entry program proposed for North County

***MOTION: Susan Klein-Rothschild motioned to accept the prioritized top three recommendations per each task force. Alice Patino seconded. Eric Hanson opposed. A discussion ensued, including:***

- A discussion about having a total of 3-4 strategies, or one per each task force so the Council could accomplish something.
- Thom Allena stated that it was up to the Task Force to determine what task to work on.
- Judge Flores suggested suspending some Roberts Rules to allow for progress and go to vote on the motion.
- Patti Stewart stated that there was overlap on some of the strategies and suggested consolidation. Thom stated that the task forces will address duplications amongst themselves.

***MOTION: The Chair called for the vote. All were in favor and the motion to accept the top three strategies per each task force passed.***

**3. Creating Action Task Forces:** Thom Allena invited Council members to form into groups based on the four task forces. The task of each group was to identify task force members or potential members, choose a Chair, and set a meeting date. At the conclusion, Heather Gardner, Task Force Coordinator, announced that she will help facilitators and/or chairs locate venues and create contact information. She referenced the handout describing the job descriptions of the Task Force Chair and Facilitators

Thom Allena asked for a verbal evaluation of the meeting. Members suggested more work tables; better room set up; less parliamentary procedures. Members liked the facilitation and engagement by members. Suggestions included: getting more Council members in attendance and candy.

The meeting was adjourned at 4:00 p.m.