

**TASK FORCE:  
Outcomes & Evaluation**

**ACTION MINUTES  
1-23-08**

**Public Health Department, C103**

**Attendance:** April Howard, Susan Klein-Rothschild, Daniel Milei, Freya Schultz, Trina Boyce, Bill Miller, and Nancy Vasquez

**1. Welcome & Introductions**

The facilitator, Nancy Vasquez opened the meeting by welcoming everyone. Sergeant William Miller was introduced and welcomed as a new task force member. All introduced themselves.

**2. Building a baseline of Data Elements:**

**A. Confirm list of data elements to date**

Nancy presented a document called the List of Data Elements – a form developed to track all the data elements from the various departments.

**B. Review of Probation's Data**

Trina Boyce presented the data gathered by Probation. Three data "documents" are collected: IMPACT, SATC and Prop 36. Trina provided a handout that listed all the data elements within those documents and members discussed them.

**C. Review of Social Services Data**

Freya Schultz presented the data gathered by Dept. of Social Services, particularly the Child Welfare System. Three handouts were provided: Child Welfare Services Information, Foster Care Caseload and Budgeting History, and a document outlining all the DSS databases. Freya primarily spoke about the Child Welfare Services Information and reviewed the data gathered within it. A discussion regarding their data by task force members followed.

a. Action items were:

Action Item	Description	Completed
#1	Sgt. William Miller will present on the Sheriff's Data at the next meeting.	
#2	Nancy will send out copies of the conceptually approved actions plans of all the task forces to O&E TF members.	
#3	TF members will review the actions plans in preparation for discussion at the next meeting in February.	

**3. Discussion of the County Pilot Project**

Daniel Milei gave an update on the pilot data base project to date. A discussion regarding how the data will be co-mingled occurred as well as the purpose or charge of the task force.

**4. Conclusion**

The meeting adjourned at 3:00 p.m.