

**TASK FORCE:**  
**Outcomes and Evaluation**

**ACTION MINUTES**

**November 9, 2007**  
**Public Health Department**  
**Santa Barbara**

**Attendance:** Amy Ratliff, People Helping People, Susan Klein-Rothschild, Public Health, April Howard, ADMHS, Merith Cosden, UCSB, Daniel Milei, Information Technologies, Nancy Gottlieb, ADP, Freya Schultz, DSS, Thom Allena, Task Force Facilitator.

**1. Introductions/Review and Discussion of Task Force Mission**

a. After brief introductions of respective roles and interests in task force, the group discussed the proposed task force mission as prepared by MPN Project Manager Nancy Vasquez. The group decided that future project data collected needed to reflect both meth and "other" drugs of choice. The group revised the proposed strategies to include the following:

1. Identify the data elements that are currently being collected by key agencies in the county.
2. Identify the data elements we want agencies to measure.
3. Work with other MPN task forces in developing and identifying measurable indicators/outcomes for each of their strategies/action plans.
4. Develop a data base that will allow us to track indicators/outcomes over time.

b. Action items were (member responsible for item in parentheses):

Action Item	Description	Completed
#1	Outcomes and Evaluation Task Force members will the other MPN task force meetings and assist in developing strategies that have measurable outcomes. The task force assignments included: <ul style="list-style-type: none"><li>- Educated Communities and Professionals: (April)</li><li>- Meth Free Individuals, Families and Children: (Merith/Nancy)</li><li>- Safe Neighborhoods: (Freya/Nancy)</li></ul>	
#2	Summaries of the work to date of all MPN task forces will be sent to Outcomes and Evaluation Task Force members. (Thom)	
#3	Task Force members will bring their existing meth data to the next meeting for discussion. (All members)	

## 2. Presentation of County Data Repository Pilot Project and Discussion

- a. Daniel Milei of County ITS gave an overview of the Santa Barbara County Data Repository or Data for Decision-Making Pilot Project and the group discussed its potential applicability to the efforts of the Meth Prevention Network.
- b. Action items were (member responsible for item in parentheses):

Action Item	Description	Completed
#4	Contact will be made with Inter-Agency Policy Council (IAPC) to schedule and discuss with this group policy issues related to confidentiality and other information issues relative to the Data Repository Pilot Project. (Susan)	
#5	Develop a project data "dictionary" at the next task force meeting. (All members)	

## 3. Discussion of Additional Task Force Members.

- a. The group discussed the additional agencies that will be invited to be part of this task force.
- b. The action items were (member responsible for item in parentheses):

Action Item	Description	Completed
#6	Contact will be made with Shawn Terris at the Sheriff's Department and Dennis Pankratz at Probation to invite them to our next task force meeting on November 28 <sup>th</sup> . (Freya)	

## 4. Meeting Conclusion

- a. The meeting was adjourned at 10:30AM. The next meeting for the Outcomes and Evaluations Task Force is scheduled for **Wednesday, November 28, 2007 from 1:00PM to 3:00PM in Conference Room 103 of the Public Health Department in Santa Barbara.**